

## PITTSBURGH METRO AREA POSTAL WORKERS UNION AFL-CIO

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December 9, 2014

## AND FINALLY - BY AGREEMENT - IN WRITING

Level 15, 16, and 18 Associate Office Clerks:

It has taken years to finalize one of the greatest APWU victories-to-date, and it is all about protecting your work. And it pays for you to pay attention.

Postmasters/supervisors in level 15, 16, and 18 offices are required to record their time spent performing bargaining unit work on any day of the service week, including "all time spent staffing the window".

In the event that both a clerk and a postmaster/supervisor are staffing the window at the same time, all time that the postmaster/supervisor is logged into POS (meaning the entire period from start of day to end of day) will be counted as bargaining unit work. Other bargaining unit work will also be recorded, with the operation number, on PS Form 1260.

Whenever the bargaining unit work limit is exceeded in a service week, the USPS will pay the time in excess of the limit to the appropriate clerk, as determined by the local union.

We will receive and review the amount of bargaining unit work that your postmaster and/or supervisor admits to USPS Headquarters that they've done – and when they lie, and some will, there will be hell to pay.

Preserve your income simply by keeping them honest. When in doubt call us, we'll take it from there.

Sincerely and fraternally,

Charles A. Pugar, President PMAPWU